

SUN VALLEY ACADEMY



# SCHOOL REOPENING PLAN



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JUNE 19, 2020

PRESENTED BY:

Dr. Tanae Morrison, Founder and CEO

## **I. School Model Options**

### **a. *School Calendar Update***

- i. School new start date: August 3, 2020

### **b. *Four Days/Week (Deep Clean Wednesday)***

- i. Mon, Tue, Thur, Fri: SVA On-Campus Days
- ii. Wed – SVA Virtual School Day (see options below)
  - 1. Virtual school day from home
    - a. Homework help line with Paras
  - 2. Kids Care
  - 3. Tutoring with Interventionists

### **c. *Remote Learning Model – SVA Virtual school (100% online)***

## **II. School Facility Use**

### **a. *General cleaning & sanitation***

- i. Update the facility cleaning plan to include ongoing cleaning and disinfecting throughout the school day
- ii. Complete regular inspections, maintenance and cleaning of all ventilation systems
  - 1. SVA does not use centralized air; thus, the risk of the spread of germs is decreased
- iii. Utilization of hospital quality disinfecting machines
  - 1. Electrostatic disinfectant sprayer
- iv. Daily disinfecting school-wide, with special attention given to all high-touch points
  - 1. Disinfectant solution in spray bottles for each classroom and office **(the only sanitation solution used on campus – approved school solution)**
    - a. Safe for kids and classroom materials
    - b. All adults will be trained on the safe use of the solution
    - c. All bottles will be labeled with instructions and warnings
    - d. Staff will disinfect all high-touch points throughout the day
- v. Water fountains will be used for water bottle fill-up only

b. **General COVID Signage**

- i. Post COVID safety signage throughout the inside and outside of the school building
  - 1. COVID-19 symptoms and steps for prevention
  - 2. Hygiene habits
    - a. Wash hands
    - b. Cough/sneeze into your elbow
    - c. Stay home when you are sick
      - i. Parent-Teacher Contracts (signed by parents)
      - ii. Do not send children to school if:
        - 1. They have a fever within the last 24 hours
        - 2. They have vomited within the last 24 hours
        - 3. They have any diarrhea in the last 24 hours
        - 4. They have a constant sneeze, sore throat, deep cough, and/or a constant runny nose

c. **Building Occupancy Protocols & Practices**

- i. Breakfast & lunch in the MPR
  - 1. Cafeteria tables
    - a. All facing one direction (no more face-to-face seating)
    - b. Table rows will be 6ft apart
    - c. Disinfected between each class
  - 2. Shields in the serving line
  - 3. All cafeteria staff are required to wear masks and gloves
  - 4. Contactless food service

ii. Classrooms

- 1. All desks facing one direction, not touching
- 2. Decrease class size to an average of 25 students per class

iii. Hallways

- 1. Social distance wall and/or floor markings
- 2. Manage hallway flow to minimize face-to-face passing
  - a. One way arrow markings

## iv. Front office

1. Protective shields/panels for front office reception area
2. All parents are required to wear a mask

## v. Playground Areas

1. Recess is in open air spaces
2. Staff will monitor and reinforce social distancing protocols
3. Schedules will be spaced out to ensure social distancing protocols can be properly applied

**III. Staff and Student Sanitation & Hygiene**

a. All necessary areas within and outside of the building will be stocked with:

- i. Disinfecting spray bottles
- ii. Face tissue
- iii. Hand sanitizer
- iv. Hand sanitation stations

1. In classrooms
2. In common areas

v. Masks are required for all adults and students

1. Please ensure masks are labeled and/or uniquely decorated

a. School is not responsible for student masks

b. Limit shared items in the classroom

- i. Parents provide individual supplies for their scholar(s) – clearly labeled

c. Disinfecting routines will be established in each classroom – to include:

- i. Personal work spaces
- ii. School materials
- iii. High-touch areas

1. Students will not be permitted to touch cleaning solutions/chemicals outside of their personal hygiene needs

- d. Frequent hand washing/sanitizing routines will be established
  - i. Inside and outside the classroom
    - 1. Students will have access to hand sanitation stations

#### **IV. Social Distancing Plan**

*a. Sun Valley Academy understands social distancing practices is a pivotal part of decreasing the chance of a COVID outbreak, and as a network our goal is to reinforce social distancing guidelines. It is important that parents understand we will do our best to enforce distance. However, we cannot guarantee children will adhere. Our response to their natural social interactions will not be punitive but will be loving and instructional.*

- b. Staff will monitor high traffic times of the day
  - i. Arrival
  - ii. Dismissal
  - iii. Passing periods
  - iv. Lunch
  - v. Recess
- c. Morning arrival
  - i. Everyone will be screened each day with temperature checks
  - ii. Non-employees are not allowed within the school building or playground areas until further notice
    - 1. This includes parents/parent volunteers
  - iii. Parents will be provided with a list of drop off points/locations
- d. Dismissal
  - i. Driveline will continue to be utilized to safely dismiss students from classrooms
- e. Passing periods/transitions
  - i. Minimize movement of scholars during the day
    - 1. Reduce the number of times scholars switch classrooms daily
  - ii. Disinfect every time a student leaves the classroom

**V. Traditional Large School Gatherings**

- a. Modified scholar achievement celebrations & presentations (in lieu of in-person school assemblies)
- b. Meet the Teacher Nights
  - i. In-person meetings will be scheduled by appointment
    - 1. Five at a time
      - a. Masks required
    - 2. Virtual options available
- c. Virtual Curriculum Week (in lieu of Curriculum Night)
  - i. Scheduled by grade bands
- d. Parent/Teacher Conferences
  - i. In person (one-on-one)
  - ii. Virtual option available
  - iii. Masks required
- e. Class field trips
  - i. Virtual only – until further notice
- f. All sports & clubs are cancelled until further notice

**VI. Trainings, Processes & Health Screenings**

- a. COVID-19 Founder Presentation
  - i. Outlines standard expectations and practices with students, parents & staff
- b. Training - Cleaning Protocols for Teachers
  - i. Education campaign put in place to keep all staff informed
    - 1. How to properly disinfect & frequency of cleaning
    - 2. Classroom protocols to reduce risk
    - 3. Hand washing/sanitizing protocols
    - 4. Social distancing expectations
- c. Train staff to recognize and act on signs of illness
- d. Temperature screenings for morning arrival of all staff and students
  - i. Screenings may occur multiple times per day

- e. Providing an isolation room and protocol for staff or scholars who are identified as ill
  - i. Parents will be required to pick up scholars displaying symptoms of illness promptly once notified
- f. Create and enforce a “Stay Home” policy for staff or scholars displaying COVID-19 symptoms
- g. Online instruction/professional development trainings will be provided for all teachers
- h. Substitute emergency plans will be made available by all teachers

## **VII. Enhanced Learning Support**

- a. Education Specialists and Interventionists will be hired to work with identified scholars
- b. 1:1 Student-to-Chromebook ratio (for in school use only)
- c. Virtual review lessons will be assigned by the classroom teacher

## **VIII. Emergency Plan for Outbreaks**

- a. Monitor national, state and local COVID-19 data daily
- b. Notify parents and necessary community members/partners if a staff member or scholar tests positive
  - i. Parents/guardians are required to inform the school if any person tests positive in their household
- c. Develop guidelines for when the campus should close (temporary or long term) due to an infection/outbreak and move to 100% online learning for K-8